**VACANCY APPLICATION CHECKLIST**

DEADLINE: 24 May 2019 by 1100 Hours

\*This checklist does not need to be included in your package\*

\*Attach each document to the email\*

\*Title subject line as “Drill Team Commander Vacancy”\*

[ ] Questioner (typed on the document)

[ ] Transcripts (photocopy)

[ ] Awards and Decorations (typed on the document)

[ ] Letters of Recommendation (optional)

[ ] Resume (optional)